

Big Bucket Workshop Preliminary Agenda
January 24-26, 2006
Columbia, South Carolina

January 24, 2006

8:00am – 8:30am: Round Robin Introductions/Administrative Logistics
8:30am – Welcome: Sharon A. Evelin, Departmental Records Officer
8:35am – Purpose: Why We Are Here
8:45am – 9:00am: Objectives and Goals of the Workshop
9:00am – 9:30am: Correlation Between Federal Enterprise Architecture/Business Reference Model (FEA/BRM) and Taxonomy – Jay Blewett
9:30am – 10:30am: Abbreviated version of Taxonomy Briefing – Kermitt Nicks
10:30am – 10:45am: Break
10:45am-12:00pm: Discussion of Schedule Roll-up and Issues – Kermitt Nicks
12:00pm – 1:00pm LUNCH BREAK
1:00pm – 3:15pm: Standardization – Metadata, formats, terminology, tools & other standards – Jay Blewett and Kermitt Nicks
3:15pm – 3:30pm – BREAK
3:30pm – 4:30pm – Finalize the Preliminary Taxonomy/Schedule Listings
4:30pm – Adjourn

January 25, 2006

8:00am – 9:00am Finalize the Preliminary Taxonomy/Schedule Listings
9:00am – 10:30am – Define What a “Big Bucket” Schedule Is and What It Will Look Like
10:30am – 10:45am BREAK
10:45am – 12:00pm - Identify Schedules to be Created and Assign Responsibility for Schedules
12:00pm – 1:00pm – LUNCH BREAK
1:00pm – 2:00pm – Schedule Assignments – Identify schedules to be created and assign responsibility for the work
2:00pm – 3:00pm – Timeline for the creation and submittal of the schedules (NARA/DOE)
3:00pm – 3:15pm – BREAK
3:15pm – 4:30pm: Break Out in Groups and Begin Preliminary Work on Creating Schedules
4:30pm - Adjourn

January 26, 2006

8:00am – 10:00am: Issue Identification and Problem-solving
10:00am – 10:20am: BREAK
10:20am – 12:00pm: Resume Work Groups
12:00pm – 1:00pm: LUNCH BREAK
1:00pm – 3:00pm: Issue Identification and Problem-solving
3:00pm – 3:20pm: BREAK
3:20pm – 4:15 Wrap Up and Next Steps
4:15pm – Adjourn